

Approved June 23, 2016

**Town Meeting Coordinating Committee
Minutes for March 10, 2016, 3:00 PM
Bangs Center, Glass Room**

Present: Peggy Roberts, Mary Streeter, Alan Powell, Chris Riddle, and Barbara Ford

Absent: Patricia Holland, Melissa Perot

Peggy called the meeting to order at 3:10 PM in the Glass Room at the Bangs Center.

1. **Public Comment:** None
2. **Electronic Voting:** Alan reported that the EV Committee will soon receive the clickers to try them out. That committee will publicize how to use them.
3. **Warrant Review:** Peggy reviewed the 13 Petition articles to be voted at Annual Town Meeting.
4. **Zoning Information Forum** – Chris Brestrup will present an overview on zoning. Alan will consult with her about the need for additional copies of the TMCC Zoning Primer.
5. **Precinct Meetings** – We finalized the dates and places for the four precinct meetings. Peggy and Barbara would like to have their meeting in the Professional Development Center at the Middle School. Mary will reserve the room for 7:00 on Friday, April 29. Pat will check on the availability of the Survival Center on Wed. April 27 at 7:00.
6. **Bus Tour** – Pat has reserved the Senior Center's portable microphone system for the Bus Tour.
7. **Orientation for New Town Meeting Members** – Barbara Ford and Jim Pistrang will speak at the orientation. Jim will have to leave early to be available at Town Meeting. Peggy will consult with Ron Bohonowicz about finding a suitable room.
8. **Materials for 1st and 2nd Packets** – Mary will make flyers for the Warrant Review, Orientation, Zoning Forum, and Precinct Meetings for the first mailing.
9. **Topics not anticipated 48 hours before the meeting:**
 - Invitation to Town Meeting Conference in South Hadley on March 17 – The five TMCC members present agreed to attend. Mary will RSVP and post this as a TMCC meeting.

- Invitation to speak with a group interested in forming a Town Meeting Coordinating Committee in Shrewsbury, MA. Peggy will respond to contact person for more details and answer questions.
- Order of Articles for the Finance Committee Booklet – Kay Moran, Chair of the Finance Committee, asked Alan if TMCC would be willing to agree that the order of budget articles could vary from the previously agreed to “Random” order due to the current staffing situation. They felt it would be an imposition this year as random order could involve extra work for town staff. TMCC agreed by consensus, but request that the Community Services budget not be considered last.
- **Scheduling of Meetings:** The next meeting will be on Thursday, March 31 at 3:00 pm.
- **Minutes:** Will be voted at our next meeting.

The meeting adjourned at 5:05 PM.

Submitted by Mary Streeter, Acting Clerk.

Documents Distributed:

- Agenda
- Minutes of Feb. 11, 2016, 2 pages
- List of Petition Articles, 1 page
- FY2016 Annual Town Meeting Checklist